# Risk Register - Vegito and Gogeta

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Date raised** | **Risk description** | **Likelihood of the risk occurring**  **[0-5]** | **Impact if the risk occurs**  **[0-5]** | **Severity**  **[0-25]** *Rating based on impact & likelihood.* | **Owner** *Person who will manage the risk.* | **Mitigating action** *Actions to mitigate the risk e.g. reduce the likelihood.* | **Status** | **Useful resources** |
| 1 | 22.05.2023 | Project purpose and need is not well-defined. | Medium | High | High | Project Sponsor | Complete a business case if not already provided and ensure purpose is well defined on Project Charter and PID. | Open | [**https://www.stakeholdermap.com/project-templates/business-case-template.html**](https://www.stakeholdermap.com/project-templates/business-case-template.html) |
| 2 | 22.05.2023 | Supplier indicates that hardware equipment will be delayed for a couple of weeks due to shipping delays | Low | Medium | Medium | IT Manager | Ensure that we talk to the supplier earlier about delivery options in case of delays. Where possible, we could lease some equipment | Open |  |
| 3 | 22.05.2023 | Team members personal computers may fail during the life of the project. Work from home means communication is cut off. | Low | High | Medium | Everyone | Have a back-up device available in case of breakdown. Keep lines of communication open, store work on the cloud. | Open |  |
| 4 | 22.05.2023 | Security of data is compromised. A leak of code, a hack, or malware. | High | High | High | IT Manager | Use end to end encryption, specify groups use different passwords to personal accounts. Outsource cyber security. | Open |  |
| 5 | 22.50.2023 | Servers for website hosting, Microsoft Word, or Github goes down. | Low | Low | Low | Sponsor | Have back-up software available. Store back-ups locally. | Open |  |
| 6 | 22.05.2023 | Unclear or unintuitive User Interface developed. | Medium | Medium | Medium | UI developer | Carry out repeated user testing, include a help section and call centre when delivering final product. | Open |  |

Severity

Low – 1-10

Medium – 10-20

High – 20-25

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.